

Permission to Liaise

Sharing Information Between Early Years Settings

Dear Parent/Carer

For children who attend more than one setting, and/or have regular contact with other professionals, early years practitioners must ensure effective continuity and progression by sharing relevant information with each other and parents.

Transition should be seen as a process, not an event, and should be planned for and discussed with children and parents. Settings should communicate information which will secure continuity of experience for the child between settings.

When children attend several settings practitioners from each setting are required to regularly share the children's development and learning records and any other relevant information

Transitions & continuity:-

- Children may move between several different settings in the course of a day, a week, a month or a year
- Children's social, emotional and educational needs are central to any transition between one setting and another or within one setting
- Some children and their parents will find transition times stressful while others will enjoy the experience
- Effective communication between settings is key to ensuring that children's needs are met and there is continuity in their learning.

Please complete the information below to ensure the continuity of care for your child.

I / we do /do not* please delete give permission for the staff at Leonard Stanley Early Years to liaise with other professionals involved with my child's care and development

Other early years settings my child attends.....

Other professionals involved with my child.....

Childs name.....D.O.B.....

Parents name.....

Parents signature.....

Date.....